

We take great care in the protection of your privacy and protecting the (personal) data that you provide to us. We also believe that it is important to inform you about how we use this (personal) data. We therefore recommend that you read this Privacy Statement carefully.

#### 1. Identity

The company responsible for this website is Augeo academy, a private company with limited liability, with its registered office in Driebergen-Rijsenburg (3971 KD), at Hoofdstraat 67. Augeo academy can be contacted via [info@augeoacademy.nl](mailto:info@augeoacademy.nl).

#### 2. Website purpose

Augeo academy conducts its business operations via the website [www.augeo.nl](http://www.augeo.nl) (hereafter: "the Website") and manages and operates an e-academy. We provide information to the registered users of our e-learning modules via the Website. In addition, we use the Website to generate interest among other visitors to take advantage of our digital products and services.

#### 3. Requested information

The Website has both public areas that are accessible to everyone and private areas. You can visit the public areas of the Website anonymously in order to learn more about Augeo academy. The private areas of the Website are specifically intended for registered users of the Website. E-learning modules for professionals are offered on the private areas of the Website. Prior registration is necessary to be able to use the private areas of the Website. You will receive a login code from Augeo academy (username and password) after providing the following information online: your username, title, first name, surname, gender and organization in combination with your e-mail address and a self-created password (as indicated on the Website). You can consult the data you provide to Augeo academy online. This (personal) data received by Augeo academy will not be published on the internet.

When you send data over the Internet, you accept the risk that third parties may intercept, misuse or change these data. It should be noted that Augeo academy will not actively provide data of registered and/or other visitors to the Website to third parties, unless the required prior permission has been given or Augeo academy is required to do so by law.

#### 4. Data collection purpose

Augeo academy will use the (corporate/personal) data of registered visitors to the Website for:

1. its accounts receivable administration, handling disputes and performing auditing, maintaining contacts with the registered users of Augeo academy and implementing or applying a law;
2. sending you a magazine, Augeo magazine;
3. sending you additional training materials after your training at Augeo academy;
4. responding to questions you asked Augeo academy;
5. evaluation research purposes;
6. Knowledge-Attitude-Skills evaluation purposes;
7. Conducting an opinion poll.

Collected (personal) data will further enable us to make the products and services offered via our Website available to you in a clear, direct and responsible manner. We will also use the

non-public data to gain insight into the type of visitors to the Website, as well as to familiarise you with the advantages of the services and products of Augeo academy via any personal data you have provided. We therefore only collect and use your personal data for the benefit of our business operations and to provide you with better service.

#### 5. Other data processing

We may collect and analyse information about the use of the Website by visitors; including the IP address, the pages visited, as well as the duration of the user session. We do this with the help of a statistics program that is linked to the Website. Except for the IP address, no personal data is collected from visitors who are not logged in to the Website. IP addresses are not generally not directly traceable to your identity. Your IP address will only be traceable to the name of your access provider or your company network.

#### 6. Processing data by your Organization

If your access to the e-learning of Augeo academy is via your Organization, you accept that the (personal) data provided by you and the progress data applicable to you can be viewed and edited by an administrator appointed by your Organization.

#### 7. Cookies

We also use cookies to remember the username provided to you and your password. A cookie is a small file that is sent to your browser and stored on the hard drive of your computer. You can allow or prevent the use of cookies, if desired, by changing the settings of your browser. The removal of cookies may have consequences for the correct functioning of the e-learning modules offered via the Website.

#### 8. Request for removal

Everyone can withdraw their consent at any time and request the deletion of their data. If requested, Augeo academy will delete the data required for registration immediately or as quickly as possible. In order to act on a deletion or correction request, it is necessary for the registered person to provide the data he/she provided upon registration. We will then contact you via the e-mail address provided when you registered. The address for deletion and correction requests is [info@augeo.nl](mailto:info@augeo.nl).

The data you provide can also be deleted at the initiative of Augeo academy. This includes when a registered user informs Augeo academy that he/she no longer wishes to make use of the services offered by Augeo academy.

#### 9. Privacy questions

Questions about the privacy policy of the Website can sent to Augeo academy by post, for the attention of Manager Administration and Support, or by e-mail via [info@augeo.nl](mailto:info@augeo.nl).

#### 10. Security of data

Augeo academy has implemented the following appropriate technical and organizational measures to protect personal data from loss or any form of unlawful processing.

To register users of the Website, Augeo academy uses: The data that is processed via the Website, which are stored in a database that is connected to the internet. This database is adequately secured against unauthorized use by third parties, such as changes to data. Except for the data present in the private areas of the Website, all data on the Website are publicly accessible and can therefore be copied by any third party onto its own system. The public areas of the Website are indexable for search engines, but the private areas of the Website are not.

#### 11. Retention period

Personal data in a form that makes it possible to identify the data subjects are not retained by Augeo academy any longer than is necessary for the processing purposes for which they are collected or subsequently processed.

#### 12. Changes

Augeo academy reserves the right to make changes to this Privacy Statement. It is advisable to consult this Privacy Statement regularly so that you are aware of these changes.